

Keiser City Council Agenda

July 21, 2025, Keiser City Hall

- 1. Call to Order**
- 2. Roll Call**
- 3. Proclamation RHS Marching Band Day**
- 4. Minutes (May 2025 Regular Council Meeting & June Special Meeting)**
- 5. Financial Report**
- 6. Old Business**
 - a. Business Tax**
 - b. Air Ambulance (FD)**
 - c. Park Update**
- 7. New Business**
 - a. Water Audit**
 - b. Sewer Update**
 - c. Annex South Dunavant**
 - d. Ordinance FD Operate outside City Limits**
 - e. Revise Code Enforcement for Noise**
 - f. Helmet for Hero's Update**
 - g. Kicked off Child ID Kits**
 - h. Grants**
 - i. Applied For**
 - 1. EECBG EV Charging Stations**
 - 2. FEMA FD PPE & Smoke Detectors (FP&S)**
 - 3. Grate Strides Trail Grant (Park Courts)**
 - 4. State Farm FD (Thermal/CO2/Laptop/Printer)**
 - 5. DOJ Community Policing**
 - 6. Arkansas Community Assistance Grant (Backhoe, Chipper & Zero Turn Mower)**
- 8. Other Business**
- 9. Next regular meeting will be August 18, 2025 @ 6:pm Keiser City Hall**
- 10. Adjournment**

Proclamation
City of Keiser, Arkansas

WHEREAS, the Rivercrest High School Marching Band has brought great pride and honor to our community by earning the title of **2025 State Marching Band Champions**, and;

WHEREAS, this outstanding accomplishment is the result of months of dedication, discipline, and hard work by the students, band directors, and supporting staff, and;

WHEREAS, the band has demonstrated excellence not only in musical performance but also in teamwork, leadership, and school spirit, representing Rivercrest High School and the surrounding communities with class and pride, and;

WHEREAS, the achievements of the Rivercrest High School Marching Band serve as a shining example of what can be accomplished through perseverance and unity, and;

WHEREAS, the City of Keiser recognizes and celebrates this exceptional milestone and wishes to express our admiration and appreciation for their contributions to the cultural and educational excellence of our region;

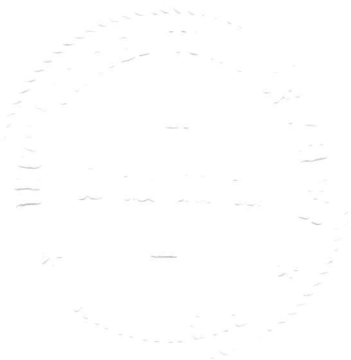
NOW, THEREFORE, I, **Rick Creecy**, Mayor of the City of Keiser, Arkansas, do hereby proclaim **July 21st, 2025**, as:

“Rivercrest High School Marching Band Day”

in the City of Keiser and encourage all citizens to join in congratulating the band members, directors, and supporters on this remarkable achievement and in celebrating their well-deserved recognition as State Champions.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Keiser to be affixed this 21st day of July 2025.

Rick Creecy, Mayor
City of Keiser



CITY OF KEISER

Council Meeting

May 19, 2025

The Keiser City Council met in regular session Monday, May 19, 2025, at Keiser City Hall @ 6 PM. In attendance were Mayor Rick Creecy, Recorder Penny Wilbanks, and councilmembers Joey Jackson, Donna Bell and Laura Smith. Absent from the meeting was Councilman Lynn Skaggs.

NEW BUSINESS

Chief Dunn reported on things happening in the Police Department.

- a. Getting ahead with law enforcement by enforcing code enforcement and making arrests on unlawful drivers.
- b. Received donations for tasers for the Department, saving us over \$5000.
- c. We received a court order to destroy old evidence.
- d. Replaced evidence lockers with new lockers that only the chief has keys to.
- e. Started the program "Helmets for Heroes."
- f. New Membership to Criminal Justice Training

Minutes from the April Council meeting was read and approved with a motion by Jackson, followed by a second from Bell; and all said aye.

Financial reports for April were reviewed and approved with a motion by Jackson, followed by a second from Smith; and all said aye.

OLD BUSINESS

Mayor Creecy presented a rough draft of a Business License Program for any business owners in the city, including a garage sell fee. This is an initiative to support local economic growth, improve city services, and foster a more business-friendly environment.

NEW BUSINESS

- a. Police Report
 - 1. Given by Chief Dunn at the beginning of the meeting
- b. Ark Act 573

1. Senate Bill 433, now Act 573 was passed, requiring a display of the Ten Commandments, an Arkansas Flag, and a US Flag to be placed in all state and local government buildings.
- c. Air Ambulance (FD)
 1. The council voted to postpone discussion until the next meeting when all members are present.
- d. Chamber Meeting
 1. Mayor Creecy met with Liz (Chamber of Blytheville) to discuss some opportunities for the City of Keiser.
 2. Mayor Creecy also met with the business owners of the City of Keiser to agree to a meeting with Liz (Chamber of Commerce, Blytheville, AR)
 3. Mayor Creecy presented a rough draft of a proposed business license plan.
- e. Park Update
 1. Repairs are in progress on the restrooms at the city park. New doors have been installed. Painting has started. Entergy has installed a new meter and new outside lights for the park.
- f. Grants
 1. Mayor Creecy has applied for the following grants:
 - a. ArDOT RTP – 50' x 200' parking lot
 - b. Rick Crawford Appropriations – Rod Iron Fence around the Shop
 - c. Gary Sinise Foundation – SCBA & Turnouts
 - d. Senator Boozman Appropriations – Aerator for our water system

At this time, Mayor Rick Creecy has changed the order of this Council meeting to being opened to the public for discussion on resolutions for grants concerning the city park. Open discussions about activities at the park by the council and citizens of the city included a basketball court, a pickleball court, a tennis court, and an obstacle course. The city council and citizens of the city were all in agreement to proceed with the grant applications.

OTHER BUSINESS

Resolution 2025-04 was read by Recorder, Penny Wilbanks before the council and the citizens in attendance. This resolution was presented to grant permission for the mayor to apply for a grant (Great Strides/Trails for Life) for the park. Resolution 2025-04 was approved with a motion by Smith, followed by a second from Bell, and all said aye.

Resolution 2025-05 was read by Recorder, Penny Wilbanks before the council and the citizens in attendance. This resolution was presented to grant permission for the mayor to apply for a grant (Arkansas Department of Parks, Heritage and Tourism), also for the park. Resolution 2025-05 was approved with a motion by Jackson, followed by a second from Smith, and all said aye.

A letter from ArDOT to start receiving bids for the walking trail is expected to be received any day now.

Resolution 2025-06 was read by Recorder, Penny Wilbanks before the council and the citizens in attendance. This resolution was presented to grant permission for the mayor to secure a loan from Cadence Bank for installation of a Bike/Walking Track at the City Park.

Council members presented some concerns about unnecessary loud music within city limits, yard sales, and how to proceed in getting properties condemned, torn down, or put liens against.

With no further business to discuss, Smith made a motion to adjourn, followed by a second by Jackson, and all said aye.

Next regular meeting will be June 16, 2025 @ 6:00 PM at Keiser City Hall.

Meeting adjourned.

Mayor, Rick Creecy

Recorder, Penny Wilbanks

City of Keiser
Special Meeting
Thursday, June 24, 2025

Keiser City Council met in a special meeting Thursday, June 24, 2025, at 6:00 PM at Keiser City Hall. In attendance were Mayor Rick Creecy; Recorder Penny Wilbanks; and councilmembers Donna Bell, Joey Jackson, and Laura Smith. Absent was council member Lynn Skaggs.

Mayor Creecy called the meeting to order at 6:00 PM, declaring a quorum.

The purpose of this meeting was to pass Resolution 2025-07, which is a resolution authorizing the Mayor of the City of Keiser to apply for a grant on behalf of the city. This grant will help with the purchase of a backhoe, woodchipper and a new mower for the city.

Resolution 2025-07 was read before the council and was approved with a motion by Jackson, followed by a second from Smith; and all said aye.

With no further business to discuss, Bell motioned to adjourn the meeting, followed by a second from Smith; and all said aye.

Meeting adjourned @ 6:05 PM.

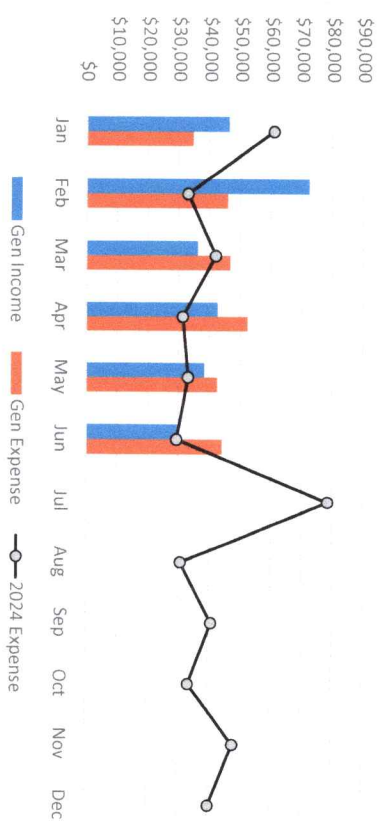
Next Regular Meeting will be Monday, July 21, 2025.

Mayor, Rick Creecy

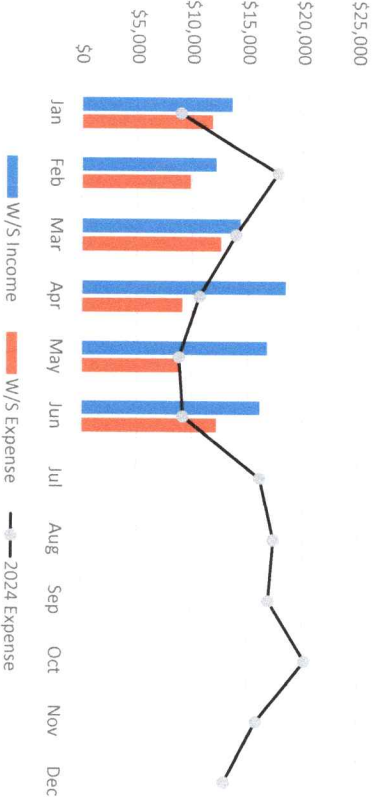
Recorder, Penny Wilbanks

Month	Gen Income	Gen Expense	W/S Income	W/S Expense	1 Cent Water Income	1 Cent Water Expense	1 Cent Sewer Income	1 Cent Sewer Expense
Jan	\$46,213	\$34,562	\$13,556	\$11,778	\$5,488	\$24	\$5,562	\$21
Feb	\$72,308	\$45,839	\$12,119	\$9,827	\$3,768	\$24	\$3,751	\$36
Mar	\$36,143	\$46,693	\$14,293	\$12,565	\$2,238	\$25	\$2,231	\$2,875
Apr	\$42,609	\$52,274	\$18,395	\$9,111	\$2,666	\$25	\$2,658	\$34
May	\$38,444	\$42,565	\$16,736	\$8,838	\$3,418	\$25	\$3,409	\$2,092
Jun	\$29,854	\$44,124	\$16,082	\$12,186	\$48	\$0	\$38	\$0
Jul								
Aug								
Sep								
Oct								
Nov								
Dec								
Variance	\$265,571	\$266,056	\$91,179	\$64,304	\$17,626	\$123	\$17,649	\$5,058
	(\$484)		\$26,875		\$17,503		\$12,591	

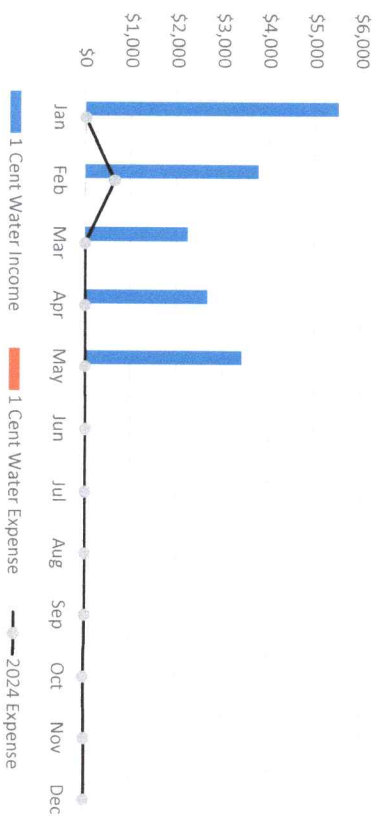
General



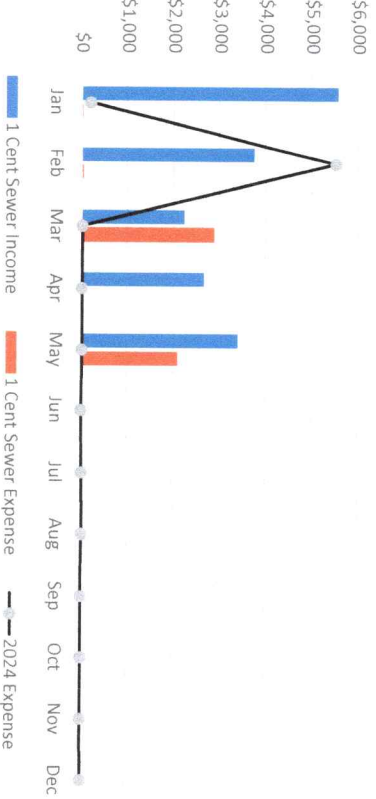
Water & Sewer



One Cent Water



One Cent Sewer



City of Keiser General Fund

7/10/2025 9:42 AM

Register: 1000 · BancorpSouth

From 06/01/2025 through 06/30/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/02/2025		LOPFI	7200 · Fire Dept - Reti...	ACH, Withdra...	468.00	X		229,776.05
06/02/2025	44700	Glenn A Dunn III	-split-		704.99	X		229,071.06
06/02/2025	44701	Joshua D Allen	-split-		607.52	X		228,463.54
06/02/2025	44702	Paul D Borden	-split-		554.16	X		227,909.38
06/02/2025	44703	Rodney N. Brown	-split-		547.50	X		227,361.88
06/02/2025	44704	Howard V. Cross	-split-		371.07	X		226,990.81
06/02/2025	44705	Daniel Broughman	-split-		121.90	X		226,868.91
06/02/2025	44706	Penny L Wilbanks	-split-		606.90	X		226,262.01
06/02/2025	44707	Brenda K Creecy	-split-		60.03	X		226,201.98
06/02/2025	44708	Stacy F Burks	-split-		210.91	X		225,991.07
06/03/2025	D405746	Revenue	3700 · Sanitation Fees	05/25/25-05/31...		X	490.18	226,481.25
06/03/2025	D405747	Revenue	3725 · Garbage Bag Sa...	13 @ \$10		X	130.00	226,611.25
06/04/2025	D405748	Revenue	3350 · Grant Revenue	Cops (2nd Offi...		X	577.20	227,188.45
06/04/2025		Internal Revenue Ser...	2400 · Payroll Liabiliti...	ACH, Withdra...	4,157.20	X		223,031.25
06/05/2025		Ritter Communication	5450 · City Hall - Tele...	ACH, Withdra...	417.04	X		222,614.21
06/05/2025		Ritter Communication	8450 · Police Dept - Te...	ACH, Withdra...	16.54	X		222,597.67
06/05/2025		Ritter Communication	7450 · Fire Dept -Tele...	ACH, Withdra...	71.94	X		222,525.73
06/05/2025		Entergy	5401 · Main Street #1 -...	ACH, Withdra...	39.00	X		222,486.73
06/05/2025		Entergy	5402 · Main Street #2 -...	ACH, Withdra...	39.00	X		222,447.73
06/05/2025		Entergy	5403 · Main Street #3 -...	ACH, Withdra...	39.72	X		222,408.01
06/05/2025		Entergy	5400 · City Hall-Electr...	ACH, Withdra...	158.36	X		222,249.65
06/05/2025		Entergy	3756 · Dog Pound Elec...	ACH, Withdra...	39.99	X		222,209.66
06/05/2025		Entergy	7400 · Fire Dept - Elec...	ACH, Withdra...	105.52	X		222,104.14
06/05/2025		Entergy	7400 · Fire Dept - Elec...	ACH, Withdra...	41.54	X		222,062.60
06/06/2025		Department of Finan...	2035 · Sales & Use Tax	ACH, Withdra...	647.00	X		221,415.60
06/06/2025		Department of Finan...	2400 · Payroll Liabiliti...	ACH, Withdra...	579.07	X		220,836.53
06/09/2025	D405749	Revenue	3350 · Grant Revenue	Cops (2nd Offi...		X	577.20	221,413.73
06/09/2025	D405751	Revenue	3700 · Sanitation Fees	06/01/25-06/07...		X	5,450.88	226,864.61
06/09/2025	44709	Bob's Auto Center	8501 · Police Vehicle -...	Inv 10176	123.10	X		226,741.51
06/09/2025	44710	Bugmobile of AR	7349 · Fire Dept-Termi...	Acct 2791	18.15	X		226,723.36
06/09/2025	44711	Mid-South Sales, Inc.	6402 · Gas for City Ve...	Inv-668181	1,827.28	X		224,896.08
06/09/2025	44712	SkyCop, Inc	8006 · SkyCop, Inc.	Inv - 31517	330.38	X		224,565.70
06/09/2025	44713	Office of Child Supp...	2030 · Child Support/...	S Burks-87827...	260.40	X		224,305.30
06/09/2025	44724	Office of Child Supp...	2030 · Child Support/...	S Burks - 8782...	130.20	X		224,175.10
06/09/2025	44714	Glenn A Dunn III	-split-		704.99	X		223,470.11
06/09/2025	44715	Joshua D Allen	-split-		607.52	X		222,862.59
06/09/2025	44716	Paul D Borden	-split-		512.28	X		222,350.31
06/09/2025	44717	Rodney N. Brown	-split-		431.57	X		221,918.74
06/09/2025	44718	Howard V. Cross	-split-		423.29	X		221,495.45
06/09/2025	44719	Daniel Broughman	-split-		149.41	X		221,346.04

City of Keiser General Fund

7/10/2025 9:42 AM

Register: 1000 · BancorpSouth

From 06/01/2025 through 06/30/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/09/2025	44720	Penny L Wilbanks	-split-		568.95	X		220,777.09
06/09/2025	44721	Brenda K Creecy	-split-		94.67	X		220,682.42
06/09/2025	44722	Stacy F Burks	-split-		213.71	X		220,468.71
06/09/2025	44723	Demaruce D Edwards	-split-		234.53	X		220,234.18
06/10/2025	D405752	Revenue	3500 · State Turnback ...	Municipal Aid ...		X	767.69	221,001.87
06/11/2025		Black Hills Energy	7151 · Fire Dept Gas (...)	ACH, Withdra...	33.49	X		220,968.38
06/11/2025		Black Hills Energy	5308 · City Hall Gas (...)	ACH, Withdra...	38.66	X		220,929.72
06/12/2025	44725	Buffalo Island Services	-split-	Inv 7948, 7869...	777.40	X		220,152.32
06/12/2025	44726	Collier Electric	9600 · Park Improvem...	Inv 15266	3,503.99	X		216,648.33
06/12/2025	44727	U S Post Office	5325 · Postage	Box 138 Annu...	120.00	X		216,528.33
06/12/2025	44728	Auto Tire & Parts	-split-	Acct 53138	49.28	X		216,479.05
06/12/2025	44729	Mississippi County L...	6200 · Sanitation-Wast...	Acct - 800	853.26	X		215,625.79
06/12/2025	44730	Gunn's Supermarket	5208 · City Expense	1019	96.92	X		215,528.87
06/12/2025	44731	Ark Dept. of Workfo...	5100 · Unemployment ...	ADWS ID # 18...	291.60	X		215,237.27
06/12/2025	44732	Gibson & Thomas, P...	5001 · Legal & Audit	2019-54	100.00	X		215,137.27
06/12/2025	44733	Debose Salvage & Cl...	5304 · Contract Labor	Cutting Limbs ...	800.00	X		214,337.27
06/13/2025		American Express	-split-	4-62008	1,844.73	X		212,492.54
06/16/2025	D405753	Revenue	3350 · Grant Revenue	Cops (2nd Offi...		X	577.20	213,069.74
06/16/2025	D405754	Revenue	3700 · Sanitation Fees	06/09/25-06/14...		X	3,109.89	216,179.63
06/16/2025	D405755	Revenue	3200 · Franchise Tax	June 2025		X	217.43	216,397.06
06/16/2025	D405756	Revenue	3725 · Garbage Bag Sa...	6 @ \$10		X	60.00	216,457.06
06/16/2025	44743	Child Support Enforc...	6560 · Payroll Expenses	VOID:		X		216,457.06
06/16/2025	44734	Demaruce D Edwards	-split-		377.56	X		216,079.50
06/16/2025	44735	Glenn A Dunn III	-split-		705.00	X		215,374.50
06/16/2025	44736	Joshua D Allen	-split-		607.52	X		214,766.98
06/16/2025	44737	Paul D Borden	-split-		545.63	X		214,221.35
06/16/2025	44738	Rodney N. Brown	-split-		488.46	X		213,732.89
06/16/2025	44739	Howard V. Cross	-split-		434.55	X		213,298.34
06/16/2025	44740	Daniel Broughman	-split-		74.79	X		213,223.55
06/16/2025	44741	Penny L Wilbanks	-split-		637.04	X		212,586.51
06/16/2025	44742	Stacy F Burks	-split-		132.25	X		212,454.26
06/20/2025	44744	Home 2 Suites by Hil...	6400 · Travel Exp	Hotel Neal Wat...	497.77	X		211,956.49
06/23/2025	D405757	Revenue	3700 · Sanitation Fees	06/15/25-06/21...		X	1,927.90	213,884.39
06/23/2025	D405758	Revenue	3350 · Grant Revenue	Cops (2nd Offi...		X	577.20	214,461.59
06/23/2025	44755	Cadence	-split-	Processing/Ori...	450.00	X		214,011.59
06/23/2025	44745	Demaruce D Edwards	-split-		294.55	X		213,717.04
06/23/2025	44746	Glenn A Dunn III	-split-		704.98	X		213,012.06
06/23/2025	44747	Joshua D Allen	-split-		607.52	X		212,404.54
06/23/2025	44748	Paul D Borden	-split-		529.41	X		211,875.13
06/23/2025	44749	Rodney N. Brown	-split-		402.35			211,472.78

City of Keiser General Fund

7/10/2025 9:42 AM

Register: 1000 · BancorpSouth

From 06/01/2025 through 06/30/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/23/2025	44750	Howard V. Cross	-split-		312.68	X		211,160.10
06/23/2025	44751	Daniel Broughman	-split-		116.36			211,043.74
06/23/2025	44752	Penny L Wilbanks	-split-		142.74	X		210,901.00
06/23/2025	44753	Brenda K Creecy	-split-		376.32	X		210,524.68
06/23/2025	44754	Stacy F Burks	-split-		115.17	X		210,409.51
06/24/2025	44756	Office of Child Supp...	2030 · Child Support/...	S Burks - 8782...	260.40			210,149.11
06/24/2025	44757	Bob's Auto Center	8501 · Police Vehicle -...	Gray crown vic...	448.16	X		209,700.95
06/25/2025	D405759	Revenue	3500 · State Turnback ...	May 2025		X	14,813.86	224,514.81
06/25/2025	D405760	Revenue	3410 · One Cent Water	May 2025		X	2,398.35	226,913.16
06/25/2025	D405761	Revenue	3415 · One Cent Sewer	May 2025		X	2,398.35	229,311.51
06/26/2025		LOPFI	7200 · Fire Dept - Reti...	ACH, Withdra...	468.00	X		228,843.51
06/26/2025	5251	Lowe's	6354 · Sanitation Equip.	Check, Withdra...	75.08	X		228,768.43
06/26/2025	44758	Arkansas Democrat-...	5350 · Advertising	advertisement -...	409.20	X		228,359.23
06/26/2025	44759	ACCRTA	5301 · City Hall-Dues/...	Membership - ...	50.00			228,309.23
06/26/2025	44760	Buffalo Island Services	-split-	Inv # 8002	717.10	X		227,592.13
06/27/2025	44761	Southern Lawn Care ...	5304 · Contract Labor	Inv 4906 - Basi...	118.00			227,474.13
06/27/2025	44762	Rick Creecy	6400 · Travel Exp	June Mileage - ...	204.36			227,269.77
06/27/2025	44763	Rickey J Creecy	-split-		400.23			226,869.54
06/27/2025	44764	Brenda K Creecy	-split-		71.57			226,797.97
06/30/2025	D405762	Revenue	3350 · Grant Revenue	COPS (2nd Off...		X	577.20	227,375.17
06/30/2025	44776	Office of Child Supp...	2030 · Child Support/...	S Burks - 8782...	130.20			227,244.97
06/30/2025	44777	Rodney N. Brown	6400 · Travel Exp	Travel Expense...	39.92			227,205.05
06/30/2025	44765	Demaruice D Edwards	-split-		305.88			226,899.17
06/30/2025	44766	Dustin C White	-split-		312.88			226,586.29
06/30/2025	44767	Glenn A Dunn III	-split-		704.99	X		225,881.30
06/30/2025	44768	Joshua D Allen	-split-		607.52			225,273.78
06/30/2025	44769	Paul D Borden	-split-		599.92	X		224,673.86
06/30/2025	44770	Rodney N. Brown	-split-		502.72			224,171.14
06/30/2025	44771	Howard V. Cross	-split-		466.11	X		223,705.03
06/30/2025	44772	Daniel Broughman	-split-		33.25			223,671.78
06/30/2025	44773	Penny L Wilbanks	-split-		575.67	X		223,096.11
06/30/2025	44774	Stacy F Burks	-split-		266.32			222,829.79
06/30/2025	44775	Penny L Wilbanks	-split-		55.41	X		222,774.38

Water & Sewer Fund

7/10/2025 9:41 AM

Register: 1200 - Bancorp - Operating Fund

From 06/01/2025 through 06/30/2025

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/03/2025	D416487	Revenue	3100 - Water Sales Rev	05/25/25-05/31...		X	1,820.56	123,733.60
06/05/2025	12528	G & C Supply Co, Inc	5300 - Supplies	Inv 6988422	1,744.37	X		121,989.23
06/05/2025	12529	Environmental Servi...	-split-	001825 Inv 12...	2,049.00	X		119,940.23
06/05/2025	12530	Collier Electric	5350 - Repairs & Main...	Inv 15218	179.85	X		119,760.38
06/05/2025		Entergy	5400 - Electricity:5425...	ACH, Withdra...	211.44	X		119,548.94
06/05/2025		Entergy	5400 - Electricity:5420...	ACH, Withdra...	80.41	X		119,468.53
06/05/2025		Entergy	5400 - Electricity:5415...	ACH, Withdra...	175.50	X		119,293.03
06/05/2025		Entergy	5400 - Electricity:5410...	ACH, Withdra...	656.59	X		118,636.44
06/05/2025		Entergy	5400 - Electricity	ACH, Withdra...	652.24	X		117,984.20
06/06/2025		Department of Finan...	4001 - Ark Sales Tax	ACH, Withdra...	370.00	X		117,614.20
06/09/2025	D416488	Revenue	3100 - Water Sales Rev	06/01/25-06/07...		X	2,858.63	120,472.83
06/11/2025		Mississippi County E...	5400 - Electricity:5401...	ACH, Withdra...	243.59	X		120,229.24
06/12/2025	12531	Auto Tire & Parts	5300 - Supplies	Inv 53-134618	22.20	X		120,207.04
06/12/2025	12532	Environmental Servi...	-split-	001825	425.00	X		119,782.04
06/12/2025	12533	Fountain Plumbing C...	5350 - Repairs & Main...	Inv 51662	151.22	X		119,630.82
06/16/2025	D416489	Revenue	3100 - Water Sales Rev	06/09/25-06/14...		X	3,408.52	123,039.34
06/20/2025	12534	Arkansas Rural Wate...	5691 - Water License	Expo & Licens...	100.00	X		122,939.34
06/23/2025	D416490	Revenue	3100 - Water Sales Rev	06/15/25-06/21...		X	3,130.04	126,069.38
06/27/2025	12535	Stephen B Moore	5304 - Contract Labor	Meter Reading ...	400.00			125,669.38

Water & Sewer Fund

7/10/2025 9:40 AM

Register: 1000 - Bancorp - Revenue Fund

From 06/01/2025 through 06/30/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/03/2025	D406080	Revenue	3102 - Surcharge	05/25/25-05/31...		X	368.00	12,004.48
06/05/2025		USDA/Rural Develo...	1975 - Well Construction		2,339.00	X		9,665.48
06/06/2025		Arkansas Department...	SRFKEISER - 02330-...	Loan Servicing...	146.51	X		9,518.97
06/09/2025	D406081	Revenue	3102 - Surcharge	06/01/25-06/07...		X	1,840.00	11,358.97
06/16/2025	D406082	Revenue	3102 - Surcharge	06/09/25-06/14...		X	1,584.00	12,942.97
06/16/2025		USDA/Rural Develo...	1976 - New Water Pro...		2,239.00	X		10,703.97
06/23/2025	D406083	Revenue	3102 - Surcharge	06/15/25-06/21...		X	1,072.00	11,775.97

CITY OF KEISER

June 2025 Bank Balances

GENERAL	\$234,602.55	
ACT 833	\$28,346.10	
STREET	\$180,965.07	
WATER/SEWER REVENUE	\$11,775.97	
WATER/SEWER OPERATING	\$126,514.39	
ONE-CENT WATER	\$184,187.63	
ONE-CENT SEWER	\$141,896.66	
SEWER LOAN DEPRECIATION	\$19,676.39	
METER DEPOSIT	\$27,873.93	
	\$955,838.69	
CERTIFICATE OF DEPOSIT	\$60,136.00	
	\$1,015,974.69	
SQUARE ONLINE	\$2,406.04	
SEWER LOAN GRANT	\$194.34	
COMMUNITY POLICING	\$0.00	Closed
COPS PROGRAM	\$771.14	
FUN PARK	\$50,100.45	
LIFT STATION GRANT	\$0.00	Closed
WATER TANK GRANT	\$0.00	Closed
	\$51,065.93	
GRAND TOTAL	\$1,067,040.62	

Business Tax

Fee Amount

Amount	\$25	\$50	\$75	\$100	\$125	\$150	\$175	\$200
Businesses	8	8	8	8	8	8	8	8
Rentals	105	105	105	105	105	105	105	105

\$2,825	\$5,650	\$8,475	\$11,300	\$14,125	\$16,950	\$19,775	\$22,600
---------	---------	---------	----------	----------	----------	----------	----------

Yearly	\$2,825	\$5,650	\$8,475	\$11,300	\$14,125	\$16,950	\$19,775	\$22,600
5 Years	\$14,125	\$28,250	\$42,375	\$56,500	\$70,625	\$84,750	\$98,875	\$113,000
10 Years	\$28,250	\$56,500	\$84,750	\$113,000	\$141,250	\$169,500	\$197,750	\$226,000
15 Years	\$42,375	\$84,750	\$127,125	\$169,500	\$211,875	\$254,250	\$296,625	\$339,000
20 Years	\$56,500	\$113,000	\$169,500	\$226,000	\$282,500	\$339,000	\$395,500	\$452,000
25 Years	\$70,625	\$141,250	\$211,875	\$282,500	\$353,125	\$423,750	\$494,375	\$565,000

CITY OF KEISER, ARKANSAS

ORDINANCE NO. [_____]

AN ORDINANCE ESTABLISHING A BUSINESS LICENSE PROGRAM FOR ALL BUSINESSES, RENTAL PROPERTIES, HOME-BASED OCCUPATIONS, HOME DAYCARES, AND GARAGE SALES OPERATING WITHIN THE CITY LIMITS OF KEISER, ARKANSAS, AND SETTING FORTH LICENSING FEES, REQUIREMENTS, PENALTIES, AND ENFORCEMENT PROCEDURES

WHEREAS, the City Council of Keiser, Arkansas recognizes the importance of maintaining a consistent and transparent registration process for all economic activities conducted within city limits; and

WHEREAS, a business license program provides necessary oversight for planning, zoning, code enforcement, emergency response, and public safety operations; and

WHEREAS, the revenues generated from business licenses support essential services that sustain the City's infrastructure and quality of life;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEISER, ARKANSAS:

SECTION 1. TITLE AND PURPOSE

This ordinance shall be referred to as the "Keiser Business License Ordinance." Its purpose is:

- To ensure all commercial activities, including rental and home-based operations, are identified, documented, and regulated in accordance with local law.
- To provide the city with accurate business data for public safety, economic development, and emergency management planning.
- To promote fairness among all business types by ensuring that every revenue-generating operation contributes proportionately to city services.

SECTION 2. DEFINITIONS

For the purposes of this ordinance, the following definitions shall apply:

- **Business:** Any person or legal entity that engages in the sale of goods, provision of services, or rental of property for compensation. This includes corporations, partnerships, sole proprietorships, LLCs, nonprofits (if income-generating), and self-employed individuals.
- **Rental Property:** Any house, apartment, duplex, manufactured home, or commercial structure rented or leased for any term of time. Each individual unit is counted separately for licensing purposes. If individual rooms are rented to different individuals within a home, each room rented is considered a separate business.
- **Home-Based Business:** Any income-generating business conducted in whole or in part from a residential dwelling, regardless of customer foot traffic. Examples include hair salons, online sales, crafts, professional consulting, and repair services.
- **Home Daycare:** A home-based business where care is provided to children or adults for compensation. This includes licensed and unlicensed operations conducted in residential settings.
- **Mini Storage Unit:** A structure housing one or more individual storage rental units under a single roof. For the purpose of licensing, the number of roofs—not individual storage units—shall determine the license fee.
- **Garage Sale:** A temporary sale held by a resident to sell personal household property. It includes yard sales, moving sales, and similar events. Any sale advertised to the public or held over multiple days qualifies under this definition.
- **Licensee:** The individual or entity to whom a valid City of Keiser Business License has been issued.

SECTION 3. LICENSE REQUIRED

A. Every person, partnership, corporation, or other entity conducting business activity in the City of Keiser shall obtain a business license prior to beginning operations. This includes rental units, home daycares, garage sales, home-based businesses, and mini storage units.

B. Businesses already in operation at the time this ordinance is adopted must comply within sixty (60) days of the ordinance's effective date.

C. Each business location, rental unit, or activity must obtain its own license. Licenses are not transferable between owners or locations.

SECTION 4. LICENSE FEES

The following fee schedule is hereby established:

A. Annual Business License (Commercial):

- Fee: **\$100.00 per business per year**
- Due: January 1 of each calendar year
- Late fee: **\$25.00** if not paid by **January 31**

B. Rental Properties:

- Fee: **\$100.00 per unit per year**
- Example 1: A landlord owning 4 units under one roof would pay \$400.
- Example 2: A home that is rented would be one unit and would pay \$100.
- Example 3: A landlord rents a 3-bedroom home to three different individuals, each occupying a separate bedroom. Since each rented room is treated as a separate business, the total license fee would be \$300 (\$100 per room).
- A new license is required when a new unit is added or ownership changes.

C. Home-Based Businesses and Home Daycares:

- Subject to a reduced **\$25.00 annual fee**
- May require additional safety inspection and/or fire marshal approval.

D. Mini Storage Units:

- Fee: **\$100.00 per roof** regardless of the number of storage units' underneath.
- Example 1: A single structure with 10 storage units under one roof would be charged **\$100.00**.
- Example 2: An individual owns two storage buildings—one with 10 units under one roof and another with 6 units under a separate roof. Since there are two separate structures, the total business license fee would be **\$200.00** (\$100 per structure).

E. Garage Sales:

- Fee: **\$10.00 per day**

- Limit: **No more than 3 garage sales per address per calendar year**
- Multi-day events must pay for each day (e.g., a two-day sale cost \$20.00)
- Residents must register at City Hall before the sale begins. Stickers or signage may be issued for display.

SECTION 5. APPLICATION PROCESS

A. All applicants shall complete a business license form available at Keiser City Hall or online, including:

- Owner name and contact info
- Business name (if applicable)
- Physical and mailing address
- Type of business or activity
- State license or certification (if required)
- Estimated start date
- Tax ID or Driver's License Number (confidentially recorded for internal use only)

B. Applications may require approval from the following departments depending on activity type:

- **Keiser Fire Department** – for safety inspections and daycares
- **Keiser Police Department** – for certain in-home business checks
- **Code Enforcement Officer** – for zoning compliance and signage
- **Keiser Building Inspector** – for building code violations

C. The City reserves the right to deny a license if the business is non-compliant with zoning, health, safety, or building codes.

SECTION 6. TERM AND RENEWAL

A. All licenses are valid for a period of **one calendar year (January 1 – December 31)**.

B. Licenses must be renewed annually. Reminders will be sent, but it is the responsibility of the licensee to renew.

C. Businesses operating without a license after February 1 will be considered in violation and subject to penalties.

SECTION 7. INSPECTIONS AND ACCESS

A. The City may conduct inspections of any licensed premises for the following purposes:

- Fire safety
- Health and sanitation compliance
- Structural safety
- Code enforcement/zoning
- Business verification

B. Home-based businesses and home daycares may be inspected to ensure that neighborhood character and public safety are not compromised.

SECTION 8. ENFORCEMENT AND PENALTIES

A. Any person or entity found operating a business, rental unit, or garage sale without a valid license shall be subject to the following penalties:

- **First offense:** \$100 fine and order to cease operations until license obtained
- **Second offense:** \$250 fine
- **Third offense and beyond:** Up to \$500 per day plus legal action

B. Continued non-compliance may result in suspension or revocation of the license.

C. The City may also report businesses in violation to the Arkansas Department of Finance & Administration, Arkansas Health Department or other relevant state agencies.

SECTION 9. EXEMPTIONS

The following are **exempt from the licensing fee**, but must **still register** annually:

- Non-profit entities operating exclusively for charitable, religious, or educational purposes

- Churches and houses of worship
- Government offices and programs
- School-affiliated events or clubs not generating revenue for private benefit

Note: If any of the above conduct income-generating events open to the public (e.g., bazaars, food sales), a temporary event permit may be required.

SECTION 10. APPEALS

Any person denied a license or cited for violation may submit a written appeal to the Keiser City Council. A hearing will be held at the next regularly scheduled Council meeting. The council may uphold, modify, or reverse the decision.

SECTION 11. SEVERABILITY

Should any portion of this ordinance be found unconstitutional or unenforceable by a court of law, all remaining portions shall remain in full force and effect.

SECTION 12. EFFECTIVE DATE

This ordinance shall become effective **30 days after its passage and publication**. All currently operating businesses must comply within **60 days** of the effective date.

PASSED AND ADOPTED by the Keiser City Council this ____ day of _____, 2025.

CITY OF KEISER, ARKANSAS

Rick Creecy, Mayor

ATTEST:

City of Keiser Business License Handbook

Welcome to Doing Business in Keiser!

This handbook is designed to help business owners understand the requirements and responsibilities under the City of Keiser Business License Ordinance. Whether you're opening a store, operating a home-based business, managing rental property, or holding garage sales, this guide outlines the key steps to remain compliant and successful.

1. Who Needs a Business License?

You must obtain a business license if you:

- Own or operate a commercial business
- Own rental property (including each individual rental unit)
- Operate a home-based business (including craft sales, salons, or online sales)
- Run a home daycare
- Operate mini storage units (per structure/roof, not per individual unit)
- Hold garage sales (limited to 3 per household per year)

2. License Fees

Type of License	Annual Fee
Commercial Business	\$100.00
Rental Property (per unit)	\$100.00
Home-Based Business	\$25.00
Home Daycare	\$25.00
Mini Storage Unit (per roof)	\$100.00
Garage Sale (per day)	\$10.00

Note: Late renewals after January 31 are subject to a \$25.00 late fee.

3. How to Apply

Applications can be picked up at Keiser City Hall or downloaded from our city website. Return the completed form with payment to: **City of Keiser, 102 S Hwy 181, Keiser, AR 72351**

Include:

- Business name and type
- Owner contact information
- Physical and mailing address
- Number of rental units or storage roofs (if applicable)
- Applicable state licenses (if required)

4. Annual Renewal

Licenses are valid from January 1 to December 31. Renewal notices are sent in December. Payments must be made by January 31 each year.

5. Inspections and Compliance

The City of Keiser reserves the right to inspect any licensed business at any time to ensure compliance with safety, zoning, and operational standards. Businesses may also be subject to inspection by the Fire Department, Police Department, Building Inspector or Code Enforcement for health and safety compliance, occupancy limitations, and adherence to zoning ordinances.

Failure to obtain or renew your license, or failure to meet compliance requirements, may result in fines, suspension of business activities, or legal action.

6. Garage Sales

Garage sales require a \$10 permit per day and are limited to 3 per household per year. Permits must be obtained from City Hall before the sale.

7. Penalties for Non-Compliance

Violation	Penalty
Operating without a license	\$100 - \$500/day
Late renewal	\$25.00
Continued violations	Suspension or revocation of license

8. Exemptions

The following are exempt from license fees but must still register:

- Churches and religious institutions
- Nonprofit entities (if no income is generated)
- Government and school programs

9. Questions or Assistance?

Please contact Keiser City Hall at **(870) 526-2300** or visit our website at www.cityofkeiser.com for help with forms, payment, or general questions.

Thank you for being a valued part of Keiser's business community!

Property Tax \$ 6,888.60
 Sales Tax \$ 4,000.00
 Turnback \$ 3,000.00

Annexation

	1 Year	5 Years	10 Years	15 Years	20 Years	25 Years
Total	\$13,888.60	\$69,443.02	\$138,886.03	\$208,329.05	\$277,772.06	\$347,215.08
W/S Loss	\$1,075.00	\$5,375.00	\$10,750.00	\$16,125.00	\$21,500.00	\$26,875.00
Rev Total	\$12,813.60	\$64,068.02	\$128,136.03	\$192,204.05	\$256,272.06	\$320,340.08



ORDINANCE NO. 2025-02

AN ORDINANCE AUTHORIZING THE KEISER VOLUNTEER FIRE DEPARTMENT TO RESPOND TO FIRES AND EMERGENCIES OUTSIDE THE CITY LIMITS OF KEISER, ARKANSAS, AND TO PROVIDE MUTUAL AID TO SURROUNDING COMMUNITIES, AND FOR OTHER PURPOSES

WHEREAS, the Keiser Volunteer Fire Department serves as a critical component in protecting lives and property in the City of Keiser and in surrounding rural areas; and

WHEREAS, it is in the public interest and for the general welfare of the citizens of Keiser and nearby communities that the Keiser Volunteer Fire Department be allowed to render fire suppression and emergency assistance outside of the municipal boundaries when called upon; and

WHEREAS, surrounding rural areas, farms, and unincorporated communities often lack adequate fire protection services and may request mutual aid from the Keiser Volunteer Fire Department; and

WHEREAS, it is appropriate for the City to allow for the recovery of costs associated with providing fire response outside city limits;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEISER, ARKANSAS:

SECTION 1. AUTHORIZATION TO RESPOND OUTSIDE CITY LIMITS

The Keiser Volunteer Fire Department is hereby authorized to respond to fires, accidents, natural disasters, medical emergencies, and other emergency incidents located outside the corporate boundaries of the City of Keiser, Arkansas, upon request from property owners, other fire departments, emergency management, or law enforcement agencies.

SECTION 2. MUTUAL AID

The Keiser Volunteer Fire Department is hereby authorized to enter into reciprocal or mutual aid agreements with other municipalities, fire districts, and emergency service providers within Mississippi County and surrounding areas, to provide or receive assistance as needed and requested. Any mutual aid agreements entered into prior to the adoption of this ordinance shall remain valid and in full force unless expressly amended or terminated by the parties involved.

SECTION 3. COST RECOVERY FOR OUT-OF-CITY RESPONSES

The City of Keiser and/or the Keiser Volunteer Fire Department shall be authorized to bill property owners, insurance companies, or other responsible parties for services rendered by the Fire Department outside of city limits. Fees may include, but are not limited to, costs related to equipment use, fuel, personnel, and other expenses associated with the emergency response.

SECTION 4. LIABILITY

Nothing in this ordinance shall be construed to impose any legal duty upon the City of Keiser or the Keiser Volunteer Fire Department to respond outside the city limits, nor shall this ordinance create any liability for failure to respond or for delays in responding to out-of-city incidents.

SECTION 5. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this ordinance is declared unconstitutional or otherwise invalid, such invalidity shall not affect the validity of the remaining portions hereof.

SECTION 6. EMERGENCY CLAUSE

Due to the importance of ensuring adequate fire protection in surrounding areas and the immediate need to formalize the authority of the Keiser Volunteer Fire Department to respond to mutual aid calls, an emergency is hereby declared to exist. This ordinance shall take effect and be in full force immediately upon its passage and approval.

PASSED AND APPROVED THIS 21st DAY OF July, 2025.

CITY OF KEISER, ARKANSAS

APPROVED:

Rick Creecy, Mayor

Penny Wilbanks, Recorder

2. **Handled with Care:** The handling of hazardous materials must be carried out in a manner that minimizes the risk of exposure or release into the environment. Appropriate safety equipment and procedures must be used at all times.
3. **Disposed of Properly:** The disposal of hazardous materials must comply with federal, state, and local regulations. This may involve arranging for pickup by a licensed hazardous waste disposal service, participating in community hazardous waste collection events, or following specific disposal guidelines for certain types of hazardous materials.
4. **Reporting Spills:** In the event of a spill or accidental release of hazardous materials, property owners or occupants must immediately report the incident to the appropriate local authorities and take all necessary steps to mitigate any potential harm to human health or the environment.
5. **Educational Requirement:** Property owners or occupants are encouraged to educate themselves and their employees or family members about the risks associated with hazardous materials and the proper procedures for storage, handling, and disposal.
6. **Inspections:** Properties may be subject to inspection by city officials or designated environmental health and safety officers to ensure compliance with hazardous material storage and disposal regulations. Non-compliance may result in fines, mandatory corrective action, or other penalties as deemed necessary by the City of Keiser, Arkansas.

SECTION THREE: Noise Regulations

(a) General Prohibition: It is illegal to make any loud, unnecessary, or unusual noise that disturbs the peace or quiet of the neighborhood, causing discomfort or annoyance to reasonable people living in the area. **Noise shall not be too loud when heard from a distance of 50 feet**, or no more than 65 dBa or higher during the hours of 8 A.M. to 10 P.M. or **shall not be too loud when heard from a distance of 30 feet**, or 55 dBa or higher during the hours of 10 P.M. to 8 A.M.

(b) Specific Prohibitions: The following activities are considered loud, disturbing, and unnecessary noises that violate this section, although this list is not exhaustive:

- Horns, Signaling Devices, etc: Sounding a horn or signaling device on any vehicle in the city, except in situations of danger.
- Radios, Televisions, Phonographs, etc: Using or operating radios, televisions, phonographs, or any sound-producing devices in a manner that disturbs the peace, quiet, and comfort of nearby residents.
- Loudspeakers, Amplifiers for Advertising: Using or operating radios, musical instruments, phonographs, loudspeakers, sound amplifiers, or any other sound-producing devices that project sound onto public streets for the purpose of commercial advertising or attracting public attention.