Keiser City Council Agenda

September 15, 2025, Keiser City Hall

1. Call to Order
2. Roll Call
3. Minutes (August 2025 Regular Council Meeting)
4. Financial Report
5. Old Business
    a. Business Tax (Table until next meeting)
    b. Sewer Update / Subdivision West Main
    c. Drainage Grant Circle Update
    d. Bike/Walking Trail Update
    e. Water Insurance

6. New Business
    a. Eddie Gardner Sewer Reimbursement
    b. High Water Bills
    c. Resolution Yearly Millage
    d. Resolution Sewer Loan 2025-09
    e. Resolution Sewer Expansion 2025-10
    f. Ordinance UTV in Keiser 2025-03
    g. Police Policies & Procedures
    h. Water Software Upgrade
    i. Hometown Hero
    j. Grants
        i. Working on:
            1. T-Mobile Fishing Pond
    k. Diner Update

7. Other Business
8. Next regular meeting will be October 20, 2025 @ 6:pm Keiser City Hall
9. Adjournment

City of Keiser

Council Meeting

August 18, 2025

The Keiser City Council met in regular session Monday August 18, 2025, at Keiser City Hall @ 6:00 PM. In attendance were Mayor Rick Creecy, Recorder Penny Wilbanks, and councilmembers Joey Jackson, Laura Smith, and Donna Bell. Absent from the meeting was council member Lynn Skaggs. Mayor Creecy declared a quorum.

July 2025 Minutes were read and approved with a motion by Smith, followed by a second by Bell, and all said aye.

Financial Reports for July 2025 were reviewed and approved with a motion by Smith, followed by a second by Bell, and all said aye.

OLD BUSINESS

A. Business Tax
   1. A decision was made to work on more details.
   2. Mayor Creecy will put together something more formal.
   3. Possible to publish and take effect by Jan 2026

B. Subdivision West Main/Sewer Update
   1. 4 Lots have been sold
   2. Anticipating more sales
   3. Engineer Lance Powell has confirmed that the pipeline to the Lagoon is good for running sewer lines.
   4. A Lift Station will be put into place at the West End of this subdivision.

C. Drainage Grant Circle.
   1. The grounds in the circle have been surveyed.
   2. The Indian Reservation has acquired information about artifacts in the circle.
   3. Anytime there is Government money, the Indian Reservation can enquire about environmental and cultural impacts on their land.
   4. Mayor Creecy will be accepting this Grant in Little Rock on Thursday, August 21, 2025.

D. Annexation South Dunavant
   1. Residents are still questioning why this is necessary; what this will do for the city. This will grow houses, which will also increase numbers for the city.

This will help in being able to apply and possibly receive more grants for the city.

2. A survey has been completed approving the depth of the Cypress Lift Station, and that it is elevated enough to reach all houses in question.

E. Code Enforcement
  1. Discussion on how to clean up different locations
  2. A motion to move forward with Cleaning up the city was approved by Jackson, followed by a second by Smith, and all said aye.
  3. Proposed Ordinance 2025-02 was reviewed and discussed. Changes were made to the ordinance and incorporated into the final draft.
  4. A motion made by Smith to accept the revised ordinance and, in accordance with Arkansas Code § 14-55-202, to dispense the full reading of the ordinance. The motion was seconded by Bell. Upon a voice vote, all members present voted "aye," and the motion carried.
  5. For the record, the ordinance was read by title only in preparation for the inclusion of an emergency clause.
  6. A motion to declare an emergency clause in Ordinance 2025-02 was approved by Jackson, followed by a second by Smith, and all said aye.
  7. Emergency clause was read and a motion to accept the declaration of the emergency clause was approved by Jackson, followed by a second, and all said aye.

F. Fun Park Grant
  1. Playground equipment is now complete. The last payment was mailed to Noah's Park and Playgrounds, LLC, on 08/12/2025.

G. Bike/Walking Trail
  1. A letter has been sent to ARDOT on bids received. We are waiting on a response from ARDOT to move forward.

NEW BUSINESS

A. Resolution ANRC Small Water System Grant
  1. Resolution 2025-08 – a resolution giving Mayor permission to apply for a ANRC grant.
  2. A motion to accept Resolution 2025-08 was made by Bell, followed by a second by Smith, and all said aye.

B. Duplex request to build on 125 Monroe Street.

    1. Council members inquired about who was building the duplex, and all agreed to proceed with the building.

C. Rented Mini Track to dig ditches and clean culverts
    1. With losing one of its employees, Paul Borden; the city has hired Allen Gates to resume the work for digging out ditches. Also, Gates will be digging for placing culverts.

D. Investors Meeting
    1. A group of investors met at City Hall with Mayor Creecy on August 7, 2025, to discuss investing business in Mississippi County. A lot of questions were presented.

E. Water Meter Reading
    1. Stephen Moore resigned the position for reading water meters; therefore, the task will now be placed on city workers.

F. ServLine Water Insurance
    1. A recommendation for water lines inside and outside the home, as well as sewer lines, was presented to the council. The council has agreed to canvas residents with this recommendation.

G. Grants
    1. City of Keiser did not receive the EV Charging Station Grant.
    2. ANRC Self Reading Meter Grant
        a. Mayor Creecy is currently working on a grant for the city for Self-Reading Meters.

Other Business

A Policy & Procedure for steps on property clean-up and code enforcement was presented and accepted with a motion by Smith, followed by a second by Jackson, and all said aye.

An associate from Global Life Insurance Company was present and requested a visit with city employees to present them with a Life Insurance Policy. This meeting was approved with a motion by Jackson, followed by a second by Smith, and all said aye.

Council members presented some concerns about junk businesses and junky residents.

Council members requested an Ordinance be passes allowing side by sides on our city streets, but multiple requirements must be met, along with a yearly fee.

Next scheduled meeting will be September 15, 2025 @ 6:00 PM, Keiser City Hall.

With no further business to discuss, a motion to adjourn this meeting was made by Jackson, followed by a second from Smith, and all said aye.

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Rick Creecy, Mayor	Penny Wilbanks, Recorder

CITY OF KEISER

AUGUST 2025 Bank Balances

GENERAL	$208,149.55	
ACT 833	$42,539.77	
STREET	$186,739.64	
WATER/SEWER REVENUE	$12,527.27	
WATER/SEWER OPERATING	$145,077.99	
ONE-CENT WATER	$192,224.02	
ONE-CENT SEWER	$141,932.82	
SEWER LOAN DEPRECIATION	$28,277.04	
METER DEPOSIT	$26,710.89	
	$984,178.99	
CERTIFICATE OF DEPOSIT	$60,136.00	
	$1,044,314.99	
SQUARE ONLINE	$1,892.36	
SEWER LOAN GRANT	$194.34	
COMMUNITY POLICING	$0.00	Closed
COPS PROGRAM	$1,348.34	
FUN PARK	$100.45	
LIFT STATION GRANT	$0.00	Closed
WATER TANK GRANT	$0.00	Closed
WALKING TRACK	$57.13	
DRAINAGE IMPROVEMENTS	$57.13	Closed
	$1,757.39	
GRAND TOTAL	***$1,046,072.38***	

City of Keiser General Fund

9/8/2025 1:07 PM

Register: 1000 · BancorpSouth
From 08/01/2025 through 08/31/2025
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2025	44844	Rick Creecy	6400 · Travel Exp	July Mileage - ...	342.57	X		217,443.45
08/01/2025	44845	Pugh's Hauling	9350 · City Park - Rep...	Park - 1 load dirt	225.00	X		217,218.45
08/01/2025	44846	Paul D Borden	5304 · Contract Labor	Park Restroom...	500.00	X		216,718.45
08/04/2025	44847	Glenn A Dunn III	-split-		705.00	X		216,013.45
08/04/2025	44848	Joshua D Allen	-split-		607.52	X		215,405.93
08/04/2025	44849	Penny L Wilbanks	-split-		583.48	X		214,822.45
08/04/2025	44850	Brenda K Creecy	-split-		46.17	X		214,776.28
08/04/2025	44851	Demaruice D Edwards	-split-		388.97	X		214,387.31
08/04/2025	44852	Dustin C White	-split-		386.25	X		214,001.06
08/04/2025	44853	Paul D Borden	-split-		620.81	X		213,380.25
08/04/2025	44854	Rodney N. Brown	-split-		552.94	X		212,827.31
08/04/2025	44855	Howard V. Cross	-split-		449.85	X		212,377.46
08/04/2025	44856	Daniel Broughman	-split-		30.48	X		212,346.98
08/04/2025	44857	Stacy F Burks	-split-		94.19	X		212,252.79
08/05/2025	D405786	Revenue	3700 · Sanitation Fees	07/27/25-08/02...		X	1,693.47	213,946.26
08/06/2025		Entergy	5400 · City Hall-Electr...	ACH, Withdra...	270.19	X		213,676.07
08/06/2025		Entergy	5401 · Main Street #1 -...	ACH, Withdra...	39.00	X		213,637.07
08/06/2025		Entergy	5402 · Main Street #2 -...	ACH, Withdra...	41.58	X		213,595.49
08/06/2025		Entergy	5403 · Main Street #3 -...	ACH, Withdra...	39.72	X		213,555.77
08/06/2025		Entergy	9400 · City Park - Elec...	ACH, Withdra...	130.68	X		213,425.09
08/06/2025		Entergy	3760 - Dog Pound (Ele...	ACH, Withdra...	38.12	X		213,386.97
08/06/2025		Entergy	7400 · Fire Dept - Elec...	ACH, Withdra...	173.66	X		213,213.31
08/06/2025		Entergy	7400 · Fire Dept - Elec...	ACH, Withdra...	41.34	X		213,171.97
08/06/2025		Ritter Communication	7450 · Fire Dept -Tele...	ACH, Withdra...	71.94	X		213,100.03
08/06/2025		Ritter Communication	8450 · Police Dept - Te...	ACH, Withdra...	16.54	X		213,083.49
08/06/2025		Ritter Communication	5450 · City Hall - Tele...	ACH, Withdra...	417.04	X		212,666.45
08/06/2025		Cadence	5327 · Return Check Fee	Fee, Withdraw...	125.27	X		212,541.18
08/06/2025		Walking Track	1003 · Transfer	Open new acco...	100.00	X		212,441.18
08/06/2025		Drainage Improveme...	1003 · Transfer	Open New Acc...	100.00	X		212,341.18
08/06/2025	44858	Smith's Auto Sales &...	8501 · Police Vehicle -...	Towed Tahoe t...	166.50	X		212,174.68
08/06/2025	44859	Baker Implement Co...	6393 · Backhoe Expense	Filter for Back...	34.91	X		212,139.77
08/06/2025	44860	Buffalo Island Services	6200 · Sanitation-Wast...	8325	693.00	X		211,446.77
08/06/2025	44861	Smith Tire & Auto. I...	6350 · Sanitation - Rep...	Inv 87027	27.75	X		211,419.02
08/06/2025	44862	Cox Implement Com...	6350 · Sanitation - Rep...	Ticket HC74764	158.83	X		211,260.19
08/06/2025	44863	Kennemore Home Im...	6300 · Sanitation-Supp...	Inv 162776 & ...	112.46	X		211,147.73
08/07/2025		IRS	2400 · Payroll Liabiliti...	ACH, Withdra...	5,273.26	X		205,874.47
08/08/2025	D405787	Revenue	3500 · State Turnback ...	Municipal - Ge...		X	617.78	206,492.25
08/08/2025		Ark. Dept of Finance...	2035 · Sales & Use Tax	ACH, Withdra...	632.00	X		205,860.25
08/08/2025		Ark. Dept of Finance...	2400 · Payroll Liabiliti...	ACH, Withdra...	698.91	X		205,161.34
08/08/2025	44864	Paul D Borden	5304 · Contract Labor	Contract Labor...	500.00	X		204,661.34

Register: 1000 · BancorpSouth

From 08/01/2025 through 08/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/11/2025	D405788	Revenue	3725 · Garbage Bag Sa...	11 @ $10		X	110.00	204,771.34
08/11/2025	D405789	Revenue	3700 · Sanitation Fees	08/03/25-08/09...		X	4,152.51	208,923.85
08/11/2025	D405790	Revenue	3725 · Garbage Bag Sa...	transfer from S...		X	10.00	208,933.85
08/11/2025		LOPFI	7200 · Fire Dept - Reti...	ACH, Withdra...	96.00	X		208,837.85
08/11/2025	44865	Glenn A Dunn III	-split-		704.99	X		208,132.86
08/11/2025	44866	Penny L Wilbanks	-split-		637.04	X		207,495.82
08/11/2025	44867	Demaruice D Edwards	-split-		223.10	X		207,272.72
08/11/2025	44868	Dustin C White	-split-		244.22	X		207,028.50
08/11/2025	44869	Paul D Borden	-split-		500.25	X		206,528.25
08/11/2025	44870	Rodney N. Brown	-split-		592.20	X		205,936.05
08/11/2025	44871	Howard V. Cross	-split-		407.92	X		205,528.13
08/11/2025	44872	Daniel Broughman	-split-		77.57	X		205,450.56
08/11/2025	44873	Stacy F Burks	-split-		104.08	X		205,346.48
08/12/2025	D405791	Revenue	3350 · Grant Revenue	COPS (2nd Off...		X	1,154.40	206,500.88
08/12/2025	44874	Mississippi County L...	6200 · Sanitation-Wast...	Acct #800	1,085.46	X		205,415.42
08/12/2025	44875	Gunn's Supermarket	5208 · City Expense	1019	127.80	X		205,287.62
08/12/2025	44876	SkyCop, Inc	8006 · SkyCop, Inc.	Inv 32554	330.38	X		204,957.24
08/12/2025	44877	Mid-South Sales, Inc.	6402 · Gas for City Ve...	Inv 773172	2,664.81	X		202,292.43
08/12/2025	44878	Arkansas Democrat-...	3960 · Misc Expense	07/27/25 - 08/0...	156.24	X		202,136.19
08/12/2025	44879	Office of Child Supp...	2030 · Child Support/...	S Burks - 8782...	104.00	X		202,032.19
08/12/2025	44881	Lowe's	9600 · Park Improvem...	VOID:				202,032.19
08/12/2025	44882	Auto Tire & Parts	-split-	Acct 53138	994.10	X		201,038.09
08/12/2025	44880	Joshua D Allen	-split-		607.52	X		200,430.57
08/13/2025		Black Hills Energy	5308 · City Hall Gas (...	ACH, Withdra...	33.49	X		200,397.08
08/13/2025		Black Hills Energy	7151 · Fire Dept Gas (...	ACH, Withdra...	33.49	X		200,363.59
08/13/2025	44883	OSCEOLA - SMC - ...	5301 · City Hall-Dues/...	2025 Leadershi...	400.00	X		199,963.59
08/14/2025		Cadence	5006 · Bank Fees	Analysis	1.82	X		199,961.77
08/18/2025	D405792	Revenue	3350 · Grant Revenue	COPS (2nd Off...		X	577.20	200,538.97
08/18/2025	D405793	Revenue	3725 · Garbage Bag Sa...	10 @ $10		X	100.00	200,638.97
08/18/2025	D405794	Revenue	3725 · Garbage Bag Sa...	transfer from S...		X	50.00	200,688.97
08/18/2025	44884	Glenn A Dunn III	-split-		704.99	X		199,983.98
08/18/2025	44885	Penny L Wilbanks	-split-		637.04	X		199,346.94
08/18/2025	44886	Joshua D Allen	-split-		607.52	X		198,739.42
08/18/2025	44887	Demaruice D Edwards	-split-		405.95	X		198,333.47
08/18/2025	44888	Dustin C White	-split-		279.45	X		198,054.02
08/18/2025	44889	Rodney N. Brown	-split-		839.22	X		197,214.80
08/18/2025	44890	Howard V. Cross	-split-		444.81	X		196,769.99
08/18/2025	44891	Daniel Broughman	-split-		113.59	X		196,656.40
08/18/2025	44892	Paul D Borden	-split-		449.01	X		196,207.39
08/19/2025	D405795	Revenue	3700 · Sanitation Fees	08/10/25-08/16...		X	4,834.50	201,041.89

City of Keiser General Fund

9/8/2025 1:07 PM

Register: 1000 · BancorpSouth
From 08/01/2025 through 08/31/2025
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/19/2025		Lowe's	9600 · Park Improvem...	ACH, Withdra...	565.45	X		200,476.44
08/21/2025		American Express	5300 · City Hall - Supp...	ACH, Withdra...	1,961.64	X		198,514.80
08/22/2025	44893	AR Dept of Workfor...	5100 · Unemployment ...	ID 000018669	29.22			198,485.58
08/22/2025	44894	Southern Lawn Care ...	5304 · Contract Labor	VOID: Inv #50...				198,485.58
08/22/2025	44895	Southern Lawn Care ...	5304 · Contract Labor	Inv 5067 Roun...	118.00	X		198,367.58
08/25/2025	D405797	Revenue	3400 · Local Sales & U...	July 2025		X	15,861.95	214,229.53
08/25/2025	D405798	Revenue	3410 · One Cent Water	one cent water ...		X	2,529.03	216,758.56
08/25/2025	D405799	Revenue	3415 · One Cent Sewer	one cent sewer ...		X	2,529.02	219,287.58
08/25/2025	44896	Allen Gates	5304 · Contract Labor	Contract Labor...	286.00	X		219,001.58
08/25/2025	44897	Office of Child Supp...	2030 · Child Support/...	VOID: S Burks...				219,001.58
08/25/2025	44898	Office of Child Supp...	2030 · Child Support/...	S Burks - 8782...	100.00			218,901.58
08/25/2025	90001	Glenn A Dunn III	-split-		705.00	X		218,196.58
08/25/2025	90002	Penny L Wilbanks	-split-		637.04	X		217,559.54
08/25/2025	90003	Joshua D Allen	-split-		607.52	X		216,952.02
08/25/2025	90004	Demaruice D Edwards	-split-		321.56	X		216,630.46
08/25/2025	90005	Dustin C White	-split-		356.61	X		216,273.85
08/25/2025	90006	Rodney N. Brown	-split-		626.06	X		215,647.79
08/25/2025	90007	Howard V. Cross	-split-		215.00	X		215,432.79
08/25/2025	90008	Daniel Broughman	-split-		33.25	X		215,399.54
08/25/2025	90009	Stacy F Burks	-split-		102.31	X		215,297.23
08/26/2025	D405796	Revenue	3700 · Sanitation Fees	08/17/25-08/23...		X	1,767.23	217,064.46
08/26/2025	D405800	Revenue	3100 · 5 Mill Property ...	Millage - August		X	397.43	217,461.89
08/26/2025	D573401	Revenue	3100 · 5 Mill Property ...	Fire Dept - Mil...		X	79.50	217,541.39
08/26/2025	D573403	Revenue	3350 · Grant Revenue	COPS (2nd Off...		X	577.20	218,118.59
08/26/2025		One-Cent Water Fund	2002 · One-Cent Water	one cent water ...	2,529.03	X		215,589.56
08/26/2025		Sewer Loan Debt De...	2001 · One-Cent Sewer	one cent sewer ...	2,529.02	X		213,060.54
08/27/2025		LOPFI	7200 · Fire Dept - Reti...	ACH, Withdra...	84.00	X		212,976.54
08/28/2025	44902	Rick Creecy	6400 · Travel Exp	August Mileag...	446.06			212,530.48
08/28/2025	44899	Glenn A Dunn III	-split-		704.98			211,825.50
08/28/2025	44900	Penny L Wilbanks	-split-		55.41	X		211,770.09
08/28/2025	44901	Rickey J Creecy	-split-		400.23			211,369.86
08/28/2025	44903	Joshua D Allen	-split-		607.52			210,762.34
08/29/2025	44910	Allen Gates	5304 · Contract Labor	Contract Labor...	234.00			210,528.34
08/29/2025	44911	Office of Child Supp...	2030 · Child Support/...	S Burks - 8782...	130.00			210,398.34
08/29/2025	44904	Demaruice D Edwards	-split-		395.95			210,002.39
08/29/2025	44905	Dustin C White	-split-		282.10			209,720.29
08/29/2025	44906	Rodney N. Brown	-split-		720.98			208,999.31
08/29/2025	44907	Daniel Broughman	-split-		83.11			208,916.20
08/29/2025	44908	Penny L Wilbanks	-split-		637.03	X		208,279.17
08/29/2025	44909	Stacy F Burks	-split-		129.62			208,149.55

Water & Sewer Fund

9/8/2025 1:02 PM

Register: 1200 - Bancorp - Operating Fund

From 08/01/2025 through 08/31/2025

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/05/2025	D416497	Revenue	3100 - Water Sales Rev	07/27/25-08/2/25		X	2,677.47	140,038.79
08/06/2025	12542	AR Dept of Health	5650 - Permits & Fees	Customer 2700...	1,560.00	X		138,478.79
08/06/2025		Entergy	5400 - Electricity:5410...	ACH, Withdra...	393.28	X		138,085.51
08/06/2025		Entergy	5400 - Electricity:5415...	ACH, Withdra...	211.89	X		137,873.62
08/06/2025		Entergy	5400 - Electricity:5420...	ACH, Withdra...	179.15	X		137,694.47
08/06/2025		Entergy	5400 - Electricity:5425...	ACH, Withdra...	239.23	X		137,455.24
08/06/2025		Entergy	5400 - Electricity	ACH, Withdra...	777.49	X		136,677.75
08/08/2025		Ark Dept of Finance ...	4001 - Ark Sales Tax	ACH, Withdra...	397.00	X		136,280.75
08/11/2025	D416498	Revenue	3100 - Water Sales Rev	08/03/25-08/09...		X	1,950.66	138,231.41
08/12/2025	12543	Fountain Plumbing C...	5300 - Supplies	Inv 51910	58.00	X		138,173.41
08/12/2025	12544	Environmental Servi...	5600 - Laboratory Anal...	001825	45.00	X		138,128.41
08/12/2025	12545	Auto Tire & Parts	5300 - Supplies	Acct 53138	54.36	X		138,074.05
08/12/2025		Mississippi County E...	5400 - Electricity:5401...	ACH, Withdra...	144.61	X		137,929.44
08/19/2025	D416499	Revenue	3100 - Water Sales Rev	08/10/25-08/16...		X	5,677.07	143,606.51
08/22/2025	12546	City of Osceola Wate...	5350 - Repairs & Main...	Inv 320250819...	53.03	X		143,553.48
08/26/2025	D416500	Revenue	3100 - Water Sales Rev	08/17/25-08/23...		X	1,702.63	145,256.11
08/29/2025	12547	U S Post Office	5470 - Postage	September 1 w...	178.12			145,077.99

Water & Sewer Fund

9/8/2025 1:01 PM

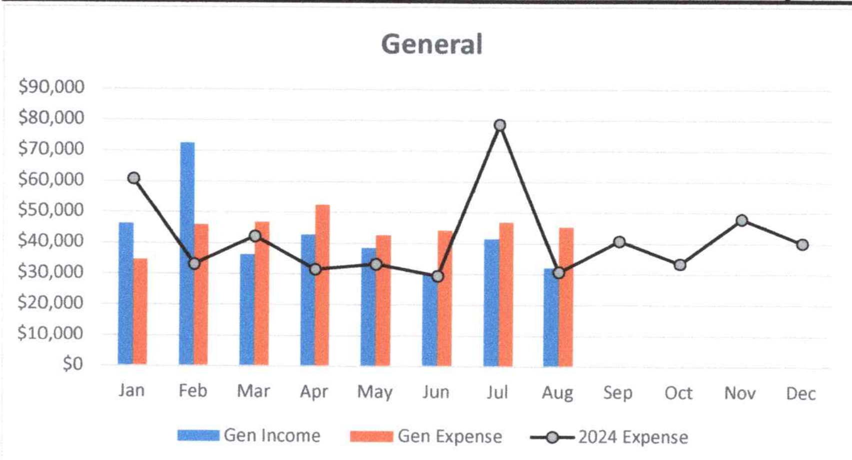
Register: 1000 - Bancorp - Revenue Fund

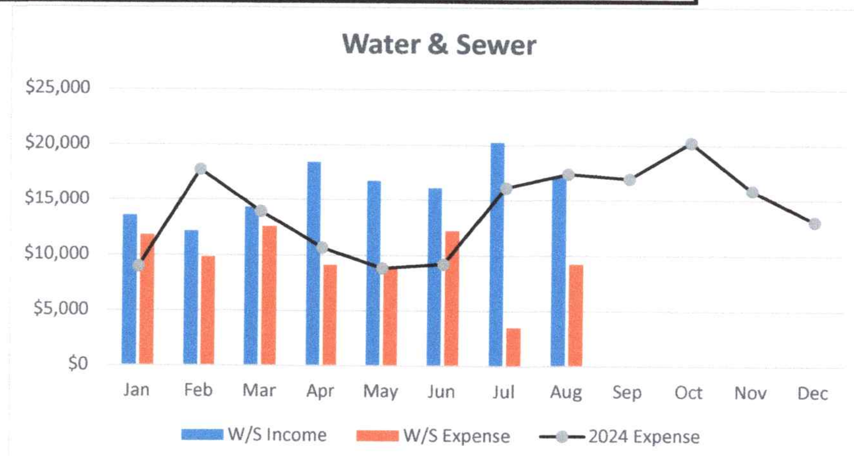
From 08/01/2025 through 08/31/2025

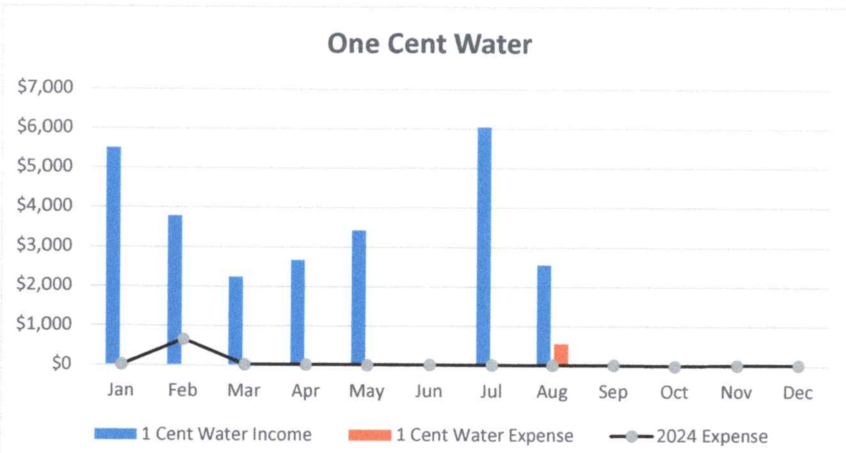
Sorted by: Date, Type, Number/Ref

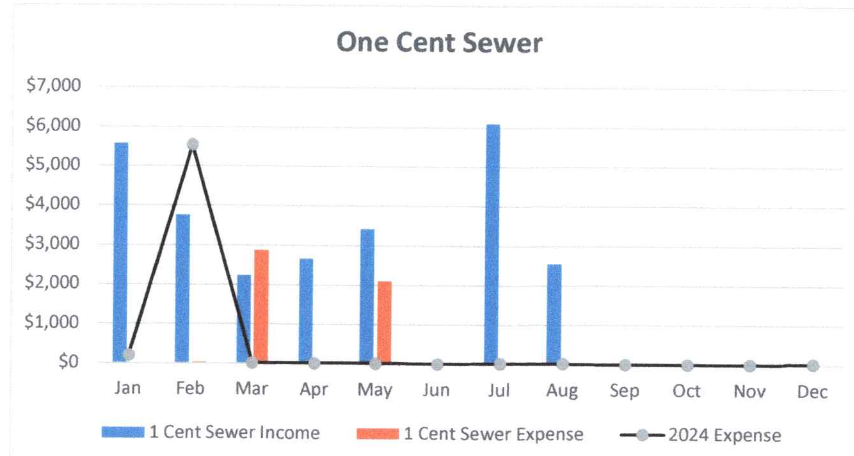
Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/05/2025	D406089	Revenue	3102 - Surcharge	07/27/25-08/02...		X	896.00	13,115.46
08/05/2025		USDA/Rural Develo...	1975 - Well Construction		2,339.00	X		10,776.46
08/11/2025	D406090	Revenue	3102 - Surcharge	08/03/25-08/09...		X	1,616.00	12,392.46
08/13/2025		Arkansas Department...	SRFKEISER - 02330-...	Loan Servicing...	330.19	X		12,062.27
08/15/2025		USDA/Rural Develo...	1976 - New Water Pro...		2,239.00	X		9,823.27
08/19/2025	D406091	Revenue	3102 - Surcharge	08/10/25-08/16...		X	2,128.00	11,951.27
08/26/2025	D406092	Revenue	3102 - Surcharge	08/17/25-08/23...		X	576.00	12,527.27

Month	Gen Income	Gen Expense	W/S Income	W/S Expense	1 Cent Water Income	1 Cent Water Expense	1 Cent Sewer Income	1 Cent Sewer Expense
Jan	$46,213	$34,562	$13,556	$11,778	$5,488	$24	$5,562	$21
Feb	$72,308	$45,839	$12,119	$9,827	$3,768	$24	$3,751	$36
Mar	$36,143	$46,693	$14,293	$12,565	$2,238	$25	$2,231	$2,875
Apr	$42,609	$52,274	$18,395	$9,111	$2,666	$25	$2,658	$34
May	$38,444	$42,565	$16,736	$8,838	$3,418	$25	$3,409	$2,092
Jun	$29,854	$44,124	$16,082	$12,186	$48	$0	$38	$0
Jul	$41,379	$46,789	$20,218	$3,504	$6,040	$0	$6,090	$0
Aug	$31,983	$45,250	$17,224	$9,199	$2,553	$557	$2,547	$0
Sep								
Oct								
Nov								
Dec								
	$338,933	$358,094	$128,621	$77,008	$26,219	$680	$26,286	$5,058
Variance	($19,161)		$51,613		$25,540		$21,228	









TO: MAYORS

FROM: JANICE CURRIE, COUNTY CLERK

DATE: SEPTEMBER 3, 2025

RE: RESOLUTIONS FOR TAX RATES

It is again time to update the millage rates in the county. Resolutions are due in the county clerk's office **no later than October 10, 2025.** If you can get them in earlier it will help us prepare the necessary reports. We are sending you a blank resolution to use, along with a copy of last year's resolution.

<u>Please see that these are returned to the county clerk on time.</u>

RESOLUTION

BE IT RESOLVED by the City of Keiser, Arkansas, in regular session assembled, that a 6 Mill tax for City purposes be and is hereby levied and assessed as indicated below against each one(1) dollar of value of the taxable real and personal property as said value is set and fixed for State and County purpose for the year.

5	Mills for Maintenance and Operation
______	Mills for Debt Service
1	Fireman's Pension
______	Policeman's Pension
______	Other
______	**Total**

PASSED AND APPROVED this 15th Day of September, 20 25.

____
MAYOR

RESOLUTION NO. 2025-09

A RESOLUTION OF INTENT REGARDING THE WASTEWATER COLLECTION SYSTEM IMPROVEMENTS PROJECT

WHEREAS, the City of Keiser, Arkansas (the "City") proposes to acquire, construct and equip improvements to the collection system of its sewer system (the "System"), including particularly, without limitation, rehabilitation of gravity sewer mains, rehabilitation of sewer manholes, and rehabilitation of sewer lift stations (the "Project"); and

WHEREAS, the City proposes to obtain funds to accomplish the Project from the proceeds of water and sewer revenue bonds (the "Bonds") to be issued by the City in the maximum aggregate principal amount of $1,088,315.00 and purchased in multiple advances by the Arkansas Development Finance Authority ("ADFA") as a part of the Clean Water State Revolving Loan Fund Program administered by the Arkansas Natural Resources Commission (the "Program"); and

WHEREAS, the purchase price for the Bonds will be paid from proceeds of bonds issued by ADFA or other federal or state funds made available by the Program; and

WHEREAS, the purpose of this Resolution is for the City to declare its "official intent" for the reimbursement of certain expenditures, within the meaning of Regulation Section 1.150-2 promulgated by the United States Treasury Department (the "Regulation");

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Keiser, Arkansas:

Section 1. The City hereby expresses its official intent to advance its own funds to pay costs of the Project prior to the issuance of the Bonds and to reimburse itself from proceeds of the Bonds. This Resolution shall be considered an "official intent" for purposes of the Regulation.

Section 2. The City expects that, but does not limit, the sources of funds to be advanced for the Project prior to issuance of the Bonds will be System revenues.

Section 3. A copy of this Resolution shall be filed in the official records of the City in the office of the City Recorder within ten (10) days from the adoption hereof.

PASSED: September 15, 2025.

APPROVED:

ATTEST:

BY: ______________________________
Mayor

BY: ______________________________
City Recorder

(SEAL)

RESOLUTION NO. 2025-10

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF KEISER TO SUBMIT A CHANGE ORDER TO THE ARKANSAS NATURAL RESOURCES COMMISSION TO REQUEST THE MODIFICATION OF THE EXISTING LOAN/LOAN FORGIVENESS AGREEMENT FOR THE SEWER SYSTEM TO INCLUDE ADDITIONAL SERVICE AREAS AND INFRASTRUCTURE IMPROVEMENTS.

WHEREAS, the City of Keiser has secured funding assistance from the Arkansas Natural Resources Commission (ANRC) in the form of a Loan/Loan Forgiveness Agreement for the improvement of the City's sewer system; and

WHEREAS, the City has identified the need to expand sewer services to the recently annexed South Dunavant Addition and to the 25 acres located on West Main Street in order to support residential growth, economic development, and improved public health; and

WHEREAS, the proposed expansion will require the extension of sewer lines to both areas and the installation of a new lift station on the property located on West Main Street; and

WHEREAS, in order to accomplish these improvements, it is necessary to submit a formal Change Order request to the ANRC seeking modification of the current Loan/Loan Forgiveness Agreement to include these additional projects.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEISER, ARKANSAS, THAT:

Section 1. The Mayor of the City of Keiser is hereby authorized and directed to submit a Change Order request to the Arkansas Natural Resources Commission seeking modification of the Loan/Loan Forgiveness Agreement to include sewer line extensions to the South Dunavant Addition and the 25 acres on West Main Street, as well as the construction of a new lift station on West Main Street.

Section 2. The Mayor is further authorized to execute all necessary documents and to take such actions as may be required to carry out the intent and purpose of this Resolution.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 15th day of September 2025.

____

Rick Creecy, Mayor

____

Penny Wilbanks, Recorder

ORDINANCE NO. 2025-03

AN ORDINANCE AUTHORIZING AND REGULATING THE OPERATION OF UTILITY TASK VEHICLES (UTVs) UPON CERTAIN STREETS WITHIN THE CITY LIMITS OF KEISER, ARKANSAS; DECLARING CONDITIONS OF OPERATION; PROVIDING FOR CITY REGISTRATION; PROVIDING PENALTIES FOR VIOLATIONS; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEISER, ARKANSAS:

SECTION 1. – AUTHORITY.

This ordinance is enacted pursuant to the authority granted under **Arkansas House Bill 1606, Regular Session 2025**, which permits local governments to designate public streets and highways for the operation of Utility Task Vehicles (UTVs).

SECTION 2. – DEFINITIONS.

For purposes of this ordinance, the term **Utility Task Vehicle (UTV)** shall mean a motorized vehicle that:

1. Is eighty inches (80") or less in width;
2. Travels on four (4) or more low-pressure tires;
3. Has a steering wheel;
4. Has non-straddle seating;
5. Has a rollover protection system;
6. Is designed for or capable of travel over unimproved terrain.

The term "Utility Task Vehicle" shall not include an all-terrain vehicle (ATV), golf cart, riding lawnmower, or lawn or garden tractor.

SECTION 3. – *DESIGNATION* OF STREETS.

The following streets are hereby designated for the lawful operation of Utility Task Vehicles within the City of Keiser:

- **All city streets within the city limits of the City of Keiser**

No UTV may be operated upon any street not designated herein.

SECTION 4. – PROHIBITED ROADWAYS.

Notwithstanding Section 3, no UTV shall be operated upon:
(a) Any roadway with a posted speed limit in excess of fifty-five (55) miles per hour;
(b) Any divided four-lane highway; or
(c) Any roadway located within a state park.

SECTION 5. – HOURS OF OPERATION.

UTVs may only be operated upon designated city streets **from sunrise until 9:00 p.m.** Operation outside of these hours is prohibited.

SECTION 6. – OPERATOR REQUIREMENTS.

Any person operating a UTV upon designated streets within the City of Keiser shall:

(a) Possess a valid driver's license;
(b) Register the UTV with the Arkansas Department of Finance and Administration and display the assigned state registration decal on the driver's side roll bar;
(c) Maintain liability insurance upon the UTV as required of private passenger motor vehicles under Arkansas law;
(d) Carry proof of insurance while operating the UTV; and
(e) Comply with all applicable rules of the road as set forth under Arkansas Code Title 27.

SECTION 7. – VEHICLE EQUIPMENT REQUIREMENTS.

Any UTV operated upon the public streets of Keiser shall be equipped with the following functional equipment:
(a) At least two (2) headlamps;
(b) Rear-facing turn signals;
(c) At least one (1) brake light;
(d) Seatbelts for all occupants.

SECTION 8. – CITY REGISTRATION REQUIREMENT.

(a) In addition to state registration, all UTVs operated within the City of Keiser must be registered annually at **Keiser City Hall.**
(b) Upon registration, the owner shall receive a **City of Keiser UTV Registration Sticker**, which must be affixed to the vehicle in a visible location.
(c) The cost of registration shall be **one hundred dollars ($100.00)** per UTV per year.

(d) City registration is valid for **twelve (12) months** from the date of issuance, is **nontransferable**, and must be renewed annually to continue operation on city streets.

(e) If a registered UTV receives **two (2) traffic violations within a twelve (12) month period**, the city registration shall be **revoked**, and the UTV shall no longer be permitted to operate on the streets of Keiser.

SECTION 9. – PENALTIES.

Any person violating the provisions of this ordinance shall be guilty of a **Class C misdemeanor** and, upon conviction, shall be subject to a fine of not less than **ten dollars ($10.00)** nor more than **fifty dollars ($50.00)**, imprisonment for a period not to exceed **thirty (30) days**, or both, as provided under state law.

SECTION 10. – SEVERABILITY.

If any section, clause, or provision of this ordinance is declared invalid, the same shall not affect the validity of the remaining portions, which shall remain in full force and effect.

SECTION 11. – EFFECTIVE DATE.

This ordinance shall be in force and effect after 90 days from its passage, approval, and publication as required by law.

PASSED this 15th day of September 2025

____

Rick Creecy, Mayor

____

Penny Wilbanks, Recorder

City of Keiser Police Department

Policies & Procedures: Work Hours, Compensation, and Duty Expectations

Section 1. Purpose

The purpose of this policy is to establish uniform guidelines for the work hours, compensation, and duty-related expectations for the Chief of Police, full-time officers, and part-time officers of the Keiser Police Department. These policies are consistent with applicable Arkansas State guidelines and local governance practices.

Section 2. Police Chief

1. **Work Hours & Classification**
   - The Police Chief's work hours shall follow Arkansas State guidelines for municipal chiefs of police.
   - The Police Chief may be classified as either **hourly** or **salary**, as determined by the Keiser City Council & the Mayor of Keiser.
2. **Meal Breaks**
   - The Police Chief is permitted to have a meal break during the workday.
   - The Chief remains **on duty** during meal breaks and is expected to respond immediately to calls, emergencies, or other departmental needs.
   - If no restaurants or grocery stores are open in Keiser, the Police Chief may travel up to **10 miles outside city limits** to obtain meals, provided that communication equipment is maintained and the Chief remains available for immediate response.
3. **Use of Police Vehicles**
   - The Police Chief is authorized to take a city-owned police vehicle home.
   - The Chief is expected to respond to emergencies, major incidents, or other departmental needs when no officer is on duty.

Section 3. Full-Time Officers

1. **Compensation**
   - Full-time police officers shall be compensated on an **hourly** basis.

2. **Work Hours**

    - Officers are expected to work assigned shifts as scheduled by the Police Chief or supervising officer.

3. **Meal Breaks**

    - Officers working an **8-hour shift** are permitted a meal break.
    - Officers remain **on duty** during meal breaks and must respond immediately to calls for service.
    - If no restaurants or grocery stores are open in Keiser, officers may travel up to **10 miles outside city limits** to obtain meals, provided they remain available for immediate response.

Section 4. Part-Time Officers

1. **Compensation**

    - Part-time officers shall be compensated on an **hourly** basis.

2. **Work Hours**

    - Part-time officers shall work hours as scheduled and approved by the Police Chief or supervising officer.

3. **Meal Breaks**

    - Part-time officers working shifts of 8 hours or more shall follow the same meal break provisions as full-time officers.

Section 5. General Provisions

1. **Duty Status During Breaks**

    - All sworn officers of the Keiser Police Department, including the Chief, are considered **on duty at all times** while within their scheduled shift, including during meal breaks.
    - Officers must maintain communication equipment in working order and respond promptly when called.

2. **Authority of the Mayor & City Council**
   - These policies may be amended at any time by the Mayor of Keiser with approval of the Keiser City Council to ensure compliance with Arkansas law and the operational needs of the department.

Section 6. Effective Date and Amendments

This policy is effective as of September 15, 2025. Amendments or revisions to this policy will be made public and distributed to all relevant parties.

Rick Creecy, Mayor
City of Keiser


A1C ZACHARY RYAN
CUDDEBACK
GLOBAL WAR ON TERROR
Jan 2010 - March 2, 2011
★ U.S. AIR FORCE ★
HOMETOWN HERO
GEN. LEONARD
J. ALLYN
GLOBAL WAR ON TERROR
★ U.S. ARMY ★
HOMETOWN HERO