

CITY OF KEISER
COUNCIL MEETING
MONDAY, OCTOBER 20, 2025

The Keiser City Council met in regular session Monday, October 20, 2025, at Keiser City Hall @ 6 PM. In attendance were Mayor Rick Creecy, Recorder Penny Wilbanks, and councilmembers Lynn Skaggs, Laura Smith, and Joey Jackson. Absent from the meeting was Councilmember Donna Bell.

September Council Minutes were reviewed and approved with a motion from Jackson, followed by a second from Skaggs; and all said aye.

September Financial reports were reviewed and approved with a motion from Jackson, followed by a second from Smith; and all said aye.

Old Business

A. Business Tax

Mayor Creecy presented a draft for an Ordinance to establish a business license program to help generate funds for the city before the City Council.

B. Diner Update

In a previous meeting with the city council, Mayor Creecy was asked to inquire about the value of the Diner (commercial building), to further review the selling of the building. Therefore, Mayor Creecy received an assessed value of \$33,050 for the building. However, the council members have declined the sales of the building at this time.

C. Drainage Grant Circle Update

The engineer has received the survey and has found the circle to be flat. At this point, the engineer is evaluating which direction to go with the drainage. We estimate mid-November to have an evaluation complete to meet with city officials.

D. Bike/Walking Trail Update

The rain has caused some delays in the progress of working on the trail. Once the contractors can do a gravel proof roll test and approve, then they will move on to the next step of paving the trail. The estimated date for completion is mid-November, providing the weather holds out.

E. Sewer Update

Plans for the lift stations on Jefferson and Poplar have been submitted to ANRC for approval and then bids. The sewer design work is approximately 95% complete. However, we are waiting on permission from ANRC to incorporate the new Subdivision and South Dunavant into the project.

F. Water Software upgrade

Mayor Creecy has reviewed 10 different software packages trying to find a perfect fit. The Mayor and Financial Director both sat in on 5 different demos, which concluded with the recommendation of RVS Mosaics Software Solutions. All but 2 of the surrounding communities use RVS and give it high recommendation for ease of use, dependability and tech support. The cost for this software will be \$7,740 up front plus \$850 yearly maintenance fee.

A motion to purchase the new software was approved by Smith, followed by a second from Jackson, and all said aye.

NEW BUSINESS

A. Handbook Update (AI Section)

Arkansas law ACT 484 of 2025, the Act, Arkansas Code § 21-1-128, requires all cities to have an AI policy and train staff on how to use AI properly.

A motion to update the current handbook with the AI policy was approved by Jackson, followed by a second from Skaggs, and all said aye.

B. AI Policies and Procedures

A motion for all city employees to receive an updated version of the new handbook, and that all employees must sign the AI Policy and Procedures to keep on file was approved by Jackson, followed by second from Skaggs, and all said aye.

C. Garage Sale Ordinance 2025-03

A motion to pass Ordinance 2025-03, regulating yard sales, garage sales, outdoor sales, and similar activities within the city of Keiser, Arkansas; providing penalties for violation; and for other purposes that was read by title, and its entirety was approved by Jackson, followed by a second from Skaggs, and all said aye.

A motion to read Ordinance 2025-03 by title and its entirety was approved by Jackson, followed by a second from Skaggs, and all said aye.

A motion to read Ordinance 2025-03 by title only the second time was approved by Jackson, followed by a second from Skaggs, and all said aye.

A motion to read Ordinance 2025-03 by title only the third time was approved by Jackson, followed by a second from Smith, and all said aye.

An emergency clause was read and approved by Jackson, followed by a second from Skaggs, and all said aye. Therefore, Ordinance 2025-03 will take effect immediately.

D. Golf Cart Ordinance 2025-04

A motion to pass Ordinance 2025-04, permitting golf carts on certain streets within the city of Keiser, Arkansas, to declare an emergency and for other purposes that was read by title, and its entirety was approved by Jackson, followed by a second from Skaggs, and all said aye.

A motion to read Ordinance 2025-04 by title and its entirety the first time was approved by Jackson, followed by a second from Skaggs, and all said aye.

A motion to read Ordinance 2025-04 by title only the second time was approved by Jackson, followed by a second from Skaggs, and all said aye.

A motion to read Ordinance 2025-04 by title only the third time was approved by Jackson, followed by a second from Skaggs, and all said aye.

An emergency clause was read and approved by Jackson, followed by a second from Smith, and all said aye. Therefore, Ordinance 2025-04 will take effect immediately.

E. Grants

i. Awarded

The City of Keiser, Arkansas recently received 2 grants. We received the ArDot (TAP) \$134,000 for the Park Parking Lot. We also received a grant from DOJ – Community Policing for \$25,000.

ii. Submitted

Mayor Creecy had submitted 2 more grants. The T-Mobile grant will assist with the Fishing Pond, and the Firehouse Sub grant will assist with more equipment for the Firehouse.

F. 2026 City Budget

The 2026 budget is due to USDA by 12/01/2025. 2026 budget is currently being worked up, as we are waiting for October 2025 numbers. We will have a short workshop before the next council meeting to go over the budget, so the budget can be approved at the next council meeting.

OTHER BUSINESS

We were recently made aware that we are underinsured on our city's property. Mayor Creecy presented a list of assets with the current coverage and what it would cost to replace said property. Mayor Creecy will have an updated list on the cost to raise coverage at the next council meeting.

The City of Keiser currently held a sealed bid for 3 police cars. These 3 cars sold for \$5111. We also purchased another police car for the police department from the Jonesboro Police Department.

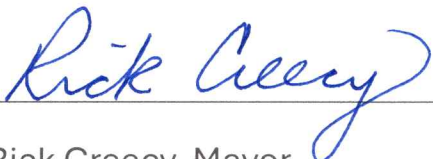
This meeting has now been opened for public discussion.

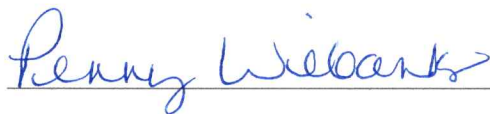
Residents stated concerns about ditches not draining and annexation of the Dunavant addition.

Motion to accept this meeting was approved by Skaggs, followed by a second from Jackson, and all said aye.

The next scheduled meeting will be by November 17, 2025 @ 6 PM Keiser City Hall.

Motion to adjourn the meeting was made by Skaggs, followed by a second from Jackson, and all said aye.


Rick Creecy, Mayor


Penny Wilbanks, Recorder